

Site	Pre Education	Phase 1 Assessment and Engagement	Phase 2 Launch	Phase 3 Sustain & Expand
Hallmarks	<ul style="list-style-type: none"> Sharing info about what is involved in the RJ Hubs 	<ul style="list-style-type: none"> Interest in Hubs Assessments Civcore 	<ul style="list-style-type: none"> Training Academy Database Training MOA Leadership circle 	
Activities	<ul style="list-style-type: none"> Attend an info session at one of the current RJ Hubs Meet with representative from the Leadership Circle 	<ul style="list-style-type: none"> Read concept paper Individual meetings with hubs Engagement Meeting: community building circle Assessment meetings: pillars, program, sustainability and future Leadership Circle approval Create a Civcore Account and onboard 	<ul style="list-style-type: none"> Leadership Circle Attendance Develop Referral stream Training academy attendance (5 Basic Modules) Develop RJ Programming Apply for funds Training on data entry and usage (Staff, Volunteers, Report) Begin to populate database with accurate data Monthly database coordination meetings Monthly database technical assistance MOA signed 	<ul style="list-style-type: none"> Leadership Circle Attendance Cover all 5 pillars well Stabilize funding Coalition participation and strengthening Consistent and valid data entry Develop training for Academy Monthly database technical assistance Monthly database coordination meetings
Documentation		<ul style="list-style-type: none"> Notes from assessment interviews Final assessment report Concept Paper 	<ul style="list-style-type: none"> Database manual for staff and volunteers RJ Hubs Manual 	<ul style="list-style-type: none"> Monthly data audits Regular data reporting